



MANATEE SCHOOL OF ARTS AND SCIENCES, Inc.

**SPECIAL BOARD MEETING (CALLED)
25 May 2018**

ATTENDANCE:

OFFICERS:

Jim Brand, President

Damon Walpole, VP

Heather Breeze, Secretary

DIRECTORS

Theresa Nunes, Director/

(Parent Liaison)

Tristyn Tavolara, Teacher Liaison

STAFF

Richard Ramsay, Principal

Linda Brand, Registrar

SCHOOL COUNSEL:

Jesse Tilden

- 1. A special meeting of the Board of Directors (BOD), Manatee School of Arts and Sciences, was called to order at 2:30 PM on Friday, 25 May 2018. Mr. Brand entertained a motion to approve the 15 May 2018 board minutes, which was made by Mr. Walpole; seconded by Mrs. Nunes and carried.**
- 2. Mrs. Heather Breeze was welcomed to the BOD as a new director and an elected Secretary for the Executive Committee. Ms. Tristyn Tavolara was also welcomed and introduced as a new member of the BOD (non-voting) and the MSAS Teacher Liaison for the school.**
- 3. Mr. Tilden was then asked to bring the BOD up to date on recent issues that have been noted by the District's General Council. In regard to this, Mr. Tilden reported that he has initiated an investigation with appropriate interviews of certain persons associated with the school both past and present. He has made several attempts to contact the complainant; however, his calls have not been returned and he has had no answers to his e-mails or text messages. He will continue to try and contact this person for a reasonable period of time and will keep the BOD informed.**
 - a. Regarding the letter from Ms. Lane that was sent to Mr. Clark and the Board, Mr. Tilden feels he should speak with her and has initiated action to establish a meeting date. He would also like to meet with Mrs. Brand at her convenience.**
 - b. Update on the Tran complaint: Ms. Tran was offered \$750 as a settlement fee, which she apparently rejected. She stated that she will hire her own attorney for whatever reason. She then sent an e-mail and asked again what the offer was. Mr. Tilden explained to her that the amount was \$750 but he**

would need to meet with the BOD to determine if the option was still valid. Ms. Tran indicated that she will also be filing with the EEOC Administration. Mr. Tilden recently updated the insurance company regarding this matter.

- c. **Note:** At this point Mr. Tilden left the meeting to meet with Ms. Lane. He returned and explained to the BOD members that Ms. Lane preferred to speak with him at another time. Mr. Tilden advised her to contact his office and they will set an appointment for Tuesday, 29 May 2018.*
- 4. The meeting was then called back to order and business continued. Mr. Brand had called the meeting to ensure that all BOD members understood that this group is a team dedicated to working in the best interests of the school, staff and students. Since he has been elected as the BOD President, he intends on keeping the members completely apprised of all issues regarding this school; there are no secrets, private communications or issues that cannot be resolved by this board as a group.*
- 5. The ideal objective is to recruit three more board members in order to strengthen the BOD and maintain the necessary integrity and communication of the group. The anticipated number of board members will be a minimum of seven people, all working for the same objective; active support of the school staff and the students who attend. Mr. Brand asked board members to assist in this important recruitment so that we can be poised and ready for the beginning of the school year in support of the entire staff.*
- 6. Mr. Brand will try to visit the school at least once a week during the year and offer assistance wherever he can. Mr. Walpole, Mrs. Nunes and Mrs. Breeze are generally at the school on a daily basis and will also help whenever they can as well.*
- 7. The next scheduled Board of Directors' meeting is set for 28 August 2018 at 3:30 PM in the conference room. Mr. Ramsay has purchased a U S Flag, which will be placed in that room.*
- 8. Mr. Walpole then made a motion; seconded by Mrs. Breeze and carried, to adjourn the Special Board Meeting at 4:10 PM.*

*Jim Brand
President*

*Heather Breeze
Secretary*

*Richard Ramsay
Principal*

*Linda Brand
Registrar/Recorder*